

LOWER SCHOOL PTO VOLUNTEER OPPORTUNITIES 2011/2012

INSTRUCTIONS:

1. Please read through all the committee descriptions
2. Check off the committees for which you would like to volunteer
3. **Return completed forms to lower school office**

NAME: _____

HOME# (____) _____ WORK# (____) _____

E-MAIL _____ CELL # (____) _____

1. CHILD'S NAME _____ GRADE _____
2. CHILD'S NAME _____ GRADE _____
3. CHILD'S NAME _____ GRADE _____

ONGOING ACTIVITIES

ROOM PARENTS

- **Chair** –Gina Laws
- Each class needs 1 room parent to act as a liaison between the PTO and the class. Most of this volunteer work can be done from home via email.

STUDENT STORE

- **Chair**–Angie Harris
- Volunteers are needed to work in the PTO store to help sell school clothing and supplies. The store is open the 1st Wednesday of each month from 2:50-3:15.

LEVANA'S GARDEN CLUB

- **Chair** –Leah Davida
- Help Levana's Garden grow in our monthly Sunday garden meetings.

LOST AND FOUND

- **Chair** – Sigal Sherman
- Volunteers are needed once a month to organize and distribute lost clothing and miscellaneous items back to your kids.

YEAR BOOK

- Volunteers are needed to photograph children throughout the year at various school events. We can't produce the yearbook without volunteers to take pictures.

- YAD B' YAD MITZVAH
 - **Chair** – Lynn Swartzberg
 - Volunteers are needed to assist families in times of crisis by making and delivering meals (Kosher and non). **PLEASE SEE ATTACHED FORM**
- LIBRARY
 - One hour weekly shifts available. Come help keep the library organized.
- MAH JONGG
 - **Chair** – Eden Muller
 - Help plan and set-up monthly MahJongg games and make new friends.

THE FOLLOWING PROGRAMS AND FUNDRAISERS OCCUR AT SPECIFIC TIMES OF THE YEAR AND WE NEED YOUR ASSISTANCE FOR THESE PROGRAMS TO BE A SUCCESS.

SEPTEMBER

- FALL FUNDRAISER: ENTERTAINMENT BOOKS
 - Help promote and distribute Entertainment Books.
- PICTURE DAY – September 6th (retakes Oct 4th)
 - Approximately 8:00 am–2:00 pm
 - Help the kids look great. A few hours of your time is all we need.
- ROSH HASHANAH- September 28th
 - Help is needed to prepare and distribute apples and honey.

OCTOBER

- SUKKOT (OCT 17&18)&GRANDPARENTS/SPECIAL FRIENDS DAY(OCT 19)
 - **Co-Chairs** – Laura Tauber, Karen Levinson
 - Providing snack in Sukkah for the kids
 - Organize and distribute snacks on Grandparents Day

NOVEMBER

- PARENT-TEACHER CONFERENCE WEEK – November 14th-18th
 - Volunteers are needed to help organize refreshments for the teachers.
- BOOK FAIR – November 14th-18th
 - **Co-Chairs** –Jacky Shapiro, Nancy Muller, Debbie Sigal
 - Help set up, sell books and assist children with book selection.

DECEMBER

- JOGATHON K-5 – December 9th
 - **Co-chairs** – Tamara Klein, Hayley Saks
 - Help set up and distribute refreshments, cheer on and tally students as they complete their laps.

- FAMILY GAME NIGHT -December 11th
 - **Chair** –Alicia Moya&BarbiDorfan
 - Help with this great event that includes Bingo and refreshments
- HANUKKAH – December 14th& 15th
 - Help assemble and distribute gifts to lower school.

JANUARY

- READ & RECYCLE– January 30th-31th
 - **Chair** – Jacky Shapiro, Nancy Muller, Debbie Sigal
 - Help set up and assist children with their selections.

FEBRUARY

- TU B' SHEVAT– February 7&8
 - **Chair** – Ashley Stone
 - Help students plant in Levana's Garden and distribute a snack
- CAREER DAY – February 14th
 - **Chair** – Jessica Effress
 - Come to your child's class and talk about your career/special hobby.

MARCH

- PARENT-TEACHER CONFERENCE WEEK – March 12-16
 - Volunteers are needed to help organize refreshments for the teachers.
- BOOK FAIR – March 12-16
 - **Co-Chairs** –Jackie Shapiro, Nancy Muller, Debbie Sigal
 - Help set up, sell books, and assist children with book selection.
- PURIM BASKETS Assembly March 1st& 2nd
 - **Co-chairs**– Raquel Mussali& Fanny Wellman
 - Volunteers are needed for the assembly and delivery of the baskets.
- PURIM CARNIVAL – March 8th
 - **Co-chairs** – Michelle Lyons, RebecaEdid
 - Volunteers are needed to run carnival booths and serve fun snacks.
- PESACH– March 26th-30th
 - Help organize food for the classroom seders.

APRIL

- Yom Ha'atzmaut – April 26th
 - Help with Lower School Activities

MAY

- SPORTS DAY –May 4th
 - Help set up and distribute snacks

- SHAVUOT – MAY 25TH
 - **Chair** – Rachel de Quesada
 - Help organize and serve a fun snack

JUNE

- 5TH GRADE END OF YEAR PARTY - June 14TH (3:00pm –5:00pm)
 - **Co-Chairs** – Julie Levin, Karen Jinich
 - Help organize a great end of the year party for your 5th graders.

Please remember **we can't do it without you.** Your participation is critical to a successful year of events for our kids. We look forward to working with you in the PTO and know that together we will have another fantastic and enriching year. Please feel free to contact us at any time...**welcome to the team.**

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